YOU ARE SUMMONED TO ATTEND THE MEETING OF THE **FULL HARTLIP PARISH COUNCIL** ON **WEDNESDAY 29 JAN 2025** AT 19:00PM IN THE HARTLIP VILLAGE HALL MEETING ROOM

Members of the Public and Press are welcome to attend

Signed: Mr C Henley
Clerk and Proper Officer
2 Alfriston Grove, West Malling, ME194SR

Date of Issue: 23 Jan 2025

Members: Cllr T Daley (Chair), Cllr S Black, Cllr J N Davies, Cllr D Harper, Cllr G Maleed, Cllr M Rose, Cllr K Fisher

PUBLIC PARTICIPATION IN GENERAL

Members of the public may also be allowed to speak during the meeting, on agenda items only and with express permission from the Chair. Anyone wishing to attend and/or speak on the agenda item during Public Participation should book in prior to the meeting. Please contact clerk@hartlippc.gov.uk

RECORDING (AUDIO AND /OR VIDEO OF COUNCIL MEETINGS AND USE OF SOCIAL MEDIA

During the meeting the public are allowed to record the Committee and Officers from the front of the public seating area only, providing it does not disrupt the meeting. Any items in the exempt part of the agenda cannot be recorded and no recording device is to be left behind. If another member of the public objects to being recorded, the person(s) recording must stop doing so until the member of the public has finished speaking. The use of social media is permitted, but all members of the public are requested to switch their mobile devices to silent for the duration of the meeting.

MOBILE PHONES

Members of the public are reminded that the use of mobile phones (other than silent) is prohibited at all Parish Council meetings.

Agenda

291.FCA/01/25 **To receive apologies for absence**
Relevant Legislation: Local Government Act 1972, s85
Members not in attendance must tender their apologies to the clerk and reason for absence to the clerk on the summons prior to the meeting
Agree any action

292.FCA/01/25 **To receive declarations of interests and lobbying**
Relevant Legislation: Localism Act 2011, s31
In accordance with the Localism Act 2011, members are to disclose pecuniary or any other interests in any item on the agenda. The members are individually responsible for declaring their position.

293.FCA/01/25 **Minutes**
Relevant Legislation: Local Government Act 1972, sch 12, p 41
To receive as correct and approve for signature the minutes of the Full Council Meeting held on 11 December 2024.

294.FCA/01/25 **External Reports and Updates**
To receive any external reports from County and Borough and Police Liaison.

295.FCA/01/25 **Public Participation**
Relevant Legislation: Local Government Act, s100
In accordance with LGA 1972 S100, the meeting will be adjourned for this item to take place. Will then resume for the remainder of the meeting. The council is keen to encourage public attendance at meetings and will therefore provide an opportunity to parish registered electors, to participate in meetings. Residents are permitted 3 minutes to speak and the public session is restricted to 15 minutes, unless extended by the Chair.

296.FCA/01/25 **Correspondence**

I. Emails from resident regarding KALC the community award scheme.
II. Emails from KCC regarding the HIP review date.
III. Email from the HVHMC regarding the expiry date of the VH Defibrillator.

297.FCA/01/25 **Planning – https://pa.midkent.gov.uk/**
Relevant Legislation: Town and Planning Act 1990
To receive urgent updates on planning matters.

I. 24/505228/FULL Queenfield, Spade La, Demolition of lean-to extension. Erection of single side extension etc.
II. 25/500088/SUB Rose Cottage, The Street, Submission of details Condition 3 Hard and Soft Landscaping 24/500695/FULL
III. Communications re Holly Acres out building application from Applicant. Discuss any relevant detail.
IV. Any additional urgent planning matters

298.FCA/01/25 **Hartlip Parish Council Reporting** – Agree any actions

I. Recreational Ground – to receive update
   (a) Members to receive update on the new rec equipment progress. Included is to consider the painting of the equipment legs prior to installation, costs to be delivered. Agree any action.
   (b) Members to receive update on recreation ground maintenance.
   (c) Members to receive update on grants received.
   (d) Fencing alterations and additions
II. Parkland – to receive update
   (a) Members to receive any updates regarding the facility.
III. Highways Footpaths and Environment – to receive update
   (a) Highways update.
   (b) HIP Meeting update if available.
   (c) Any other essential updates.
IV. Allotments – to receive update
   (a) Members to receive an update on the facility.
   (b) Cllr Davies to send out new contract agreements early February.
   (c) Community Chat Garden Project update.

299.FCA/01/25 **Finance Reporting**
Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014

I. Financial review bank statements and bank reconciliation - Councillors to view and sign.
II. Payments received: Detailed in papers
III. Payments for approval: Detailed in papers for member approval

300.FCA/01/25 **Budget Working Group**
Agree any actions

I. Members to receive recommendations from the working group.
II. Members to consider approval of the 25/26 budget recommended.

301.FCA/01/25 **Clerk Updates** – Agree any actions

I. HPC Vacancy. Process and timeline published on Web site.
II. Website, Domain and .gov email renewal completed.
III. Village Hall defibrillator update
IV. Any other urgent updates

302.FCA/01/25 **VE Day Arrangements**
Agree any actions

I. Members to consider external membership of the VE Day working group
II. Members to receive an update from the working group

303.FCA/01/25 **Items to be considered for inclusion on the next Full Council agenda**
To receive any additions, for noting only, no discussion at this meeting.

304.FCA/01/25 **Date of next meeting**
February meeting cancelled due to delay of January meeting. Next meeting 11 March 2025

305.FCA/01/25 **Close of Meeting**

If you would like any further information on any item on the agenda, please contact the clerk clerk@hartlippc.gov.uk