



**MINUTES OF HARTLIP FULL PARISH COUNCIL HELD ON  
WEDNESDAY 12 NOVEMBER 2025 AT 19:00PM IN HARTLIP  
VILLAGE HALL, MEETING ROOM**

Present: Cllr K Fisher (Chair), Cllr G Maleed, Cllr D Harper  
Cllr J Oliver, Cllr D Wellard, Cllr J Podolsky  
Officer: Mr C Henley  
External Attendees: Cllr C Palmer (SBC), Cllr R Palmer (KCC), PC J Bossey  
Apologies: Cllr S Black (V Chair)  
External Apologies:

**Minutes**

- 445.FCM/11/25 **To receive apologies for absence**  
Cllr S Black submitted apologies for absence regarding a holiday. Members **RESOLVED** to accept the apologies.
- 446.FCM/11/25 **To receive declarations of interests and lobbying**  
There were none.
- 447.FCM/11/25 **Minutes**  
To receive as correct and approve for signature the minutes of the Full Council Meeting held on 8 October 2025. Members **RESOLVED** to approve the minutes. The Chair signed the document.
- 448.FCM/11/25 **External Reports and Updates**  
Cllr R Palmer reported on KCC Citizenship Award, Kent Coroners Service, Kent Military Forum, Kent Lottery and the Local Government Reform proposed options. Cllr C Palmer reported on Integrated Services, Foster Services, Youth Justice System, Kent Youth Voice and EHCP for Armed Forces. PC Boosey reported that has been no distinguishable or significant patterns of crime during the month, also reported on Poaching throughout the region, nuisance bikes relating to two Community Resolutions and burglaries.  
  
Reports submitted are attached.
- 449.FCM/11/25 **Public Participation**  
There were no members of the public present.
- 450.FCM/11/25 **Correspondence**  
I. Email from HVHMC member regarding various matters. **NOTED**  
II. Email from KCC regarding TRO for parking restrictions highways scheme. **NOTED**.  
III. Numerous submissions towards the Highways Public Consultation. **NOTED**
- 451.FCM/11/25 **Planning – <https://pa.midkent.gov.uk/>**  
**Relevant Legislation: Town and Planning Act 1990**  
I. No additional urgent matters.

**Hartlip Parish Council Reporting – Agree any actions**

- I. Recreational Ground – to receive update
  - (a) Working Group Update. Members noted that the Zip wire had been successfully tensioned and that the equipment and protective matting was working well and in good order. Members noted that the Matting around the new adventure equipment in the play area had a channel around and that it still needed filling – this is due to be actioned in November. The facility has received its final cut for the 2025 season and was in very good condition. It was noted that bench replacement program is listed within the 26/27 budget at one bench per year. Members **RESOLVED** to approve boundary maintenance by the contractor to raise the canopy, remove overhanging or dead branches and generally tidy the perimeter.
  - (b) No progressive update was available regarding a vehicle accident in Munns Lane that resulted in damage to the recreation ground fencing. Cllr Harper and Cllr Podolsky to prepare a response to their latest reply. Members also considered improvements to the Recreation Ground entrance to include the repair work. Also discussed was the available grants to carry out these improvements at limited cost to the public. **NOTED**.
- II. Parkland – to receive update
  - (a) Members discussed options to improve the general condition of the footpath end of the facility which does not meet the necessary standards expected. Members discussed the option of creating a separate path section to create a public footpath / residents area that doesn't allow equine usage. Members noted that the path from the Parkland to The Street was overgrown and had been reported for action. **NOTED**.
- III. Highways Footpaths and Environment – to receive update
  - (a) Members considered and **RESOLVED** to approve the instruction of a paid litter picker and the purchase of any PC owned signage of equipment.
  - (b) Signage Working Group – there was no update. **NOTED**.
  - (c) Highways update. The approved no public cost HIP projects were progressing but no installation / completion date from KCC as yet. **NOTED**
  - (d) Public Consultation Update. Consultation went live on the website on 15 October and a paper version was posted through to each address by 5 November. The end date for the consultation is 31 December. **NOTED**
- IV. Village Hall Management Committee – to receive update.
  - (a) No update was available. HPC are still awaiting HVHMC approval of the HPC members to join the committee. **NOTED**
  - (b) Members have received a communication from the committee regarding the water supply. There is no positive update on the Village Hall / Allotment water supply. HPC to communicate further with the committee in an attempt to finding a reasonable resolution.
- V. Allotments – to receive update.
  - (a) Working Group. No update available
  - (b) Vacant Plots. No update available.
  - (c) Community Chat Garden Update. Members received information regarding the facility planters are to be filled and planted in November. Members also considered options to promote the use of the facility, including winter public social events. Update in December. **NOTED**

**Finance Reporting****Relevant Legislation: Acts and Audit Reg 2015, Lcl Audit and Ac'bility Act 2014**

- I. Financial review bank statements and bank reconciliation - Councillors to view and sign.  
Cllr Harper & Cllr Maleed Checked and signed all papers.
- II. Payments received: Detailed in papers. Cllrs Harper and Maleed
- III. Payments for approval: Detailed in papers for member approval. Cllrs Harper and Maleed

Payee	Date	Method	Reference	Reason	Amount
C Henley Clerk	12/11/2025	BACS	INV-0323	Nov Service Payment + office and milage x1, Plus Budgeted 10 hrs for finance	£ 754.61
Eco Gardener	12/11/2025	BACS	INV-949	Landscaping Nov	£ 296.66

Hartlip Parish Council 12/11/2025

Signed by Chair:.....

Date: 16/12/25

Hugo Fox	14/11/2025	DD	SS-MONTHLY-GCS	Web Annual Contract Sep	£ 23.99
Cllr Maleed	12/11/2025	BACS	07899956299	Emergency Phone Oct	£ 6.88
Eco Gardener	12/11/2025	BACS	INV-948	Parkland / Com Gdn Mowing	£ 130.00
Eco Gardener	12/11/2025	BACS	INV-939	Allot mow	£ 30.00
Sam the Gardener	12/11/2025	BACS	Email Inv	War Memorial Prep	£ 15.00
Business Streem	12/11/2025	BACS	9076779	Water Supply <b>Credit</b>	£ -54.26
Fasthosts		BACS	hartlppc.gov.uk	Domain & Email – Jan Renewal	£ 435.14
ICO (payment in Nov)	12/11/2025	DD	ZB619271	GDPR Approved in Oct	£ 52.00

- 454.FCM/11/25 **Clerk Updates** – Agree any actions
- I. Interim internal report not yet received. **NOTED.**
  - II. PC .gov domain web renewal. Member **RESOLVED** to approve the domain/email renewal.
  - III. KALC Community Award Scheme 2026. Member **RESOLVED** to adopt the KALC scheme.
  - IV. Any other urgent updates. There were none. **NOTED**
- 455.FCM/11/25 **Budget Preparations 2026/27**
- I. Working Group update. Members noted the work carried out in preparing the Draft Budget to date and that with the small number of un resolved lines including the costs relating to the highways consultation, HPC are close to being able to resolve the final version.
  - II. The Working Group presented a draft budget for the 26/27 period, made initial assessments for budget requirements for the period under their new areas of responsibilities. Areas of additional expenditure included capital projects including, village flower displays, new benches, repainting of some equipment and redesigned/improved entrance at the recreation ground at Munns Lane, also in consideration is the costs associated with the Highways Improvement Plan speed reduction at Munns lane and Mill Lane. Update in December. **NOTED**
  - III. Budget working group are to meet in Nov/Dec in order to progress the draft.
  - IV. Members received information concerning meeting room alternatives. Members **RESOLVED** to book a meeting venue for the forthcoming year.
- 456.FCM/11/25 **Items to be considered for inclusion on the next Full Council agenda**  
There were none
- 457.FCM/11/25 **Date of next meeting**  
Wednesday 10 December. **NOTED.**
- 458.FCM/11/25 **Close of Meeting 21:00.**



Activity during October and November

Main local issues have been appeals and representing resident on school places and transport appeals plus SEND transport –

On Monday's citizenship award at Oakfield House

Attended a meeting working of the Kent Coroners service

Chaired the Kent & Medway Military Partnership Board looking at how the military and businesses and the community work together – reserves and cadet

Attended Kent police looking at how they manage armed incidents to use of dogs in drugs

Attended the Justice Service at Canterbury Cathedral

Attended the Lord Mayors civic service in Canterbury

Kent Children services award (Chris)

Held the great public service event in Maidstone

Attended the Lord Lieutenants award in Tonbridge

Attended the Rochester Festival of Remembrance

Remembrance Service in Canterbury Cathedral

Roadworks and potholes – important people are encouraged to report as many as possible plus poor roads. KCC are now starting to fix stretches/sections of roads as well as busily fixing pothole.

KCC Budget – ASC is currently overspent – However the administration is looking at better ways of commission plus working jointly with the NHS in Kent and Medway to help reduce costs.

The abandoned caravan on Iwade Road has now been reported and the police are aware and have an interest in it.

A big KCC project was to bring the Eurostar back to Kent. After organising and hosting an event held in September with interested parties it has been confirmed that Virgin Trains will be taking on the service, and they have given their assurance in writing that the Eurostar will resume services at Ashford and Ebbsfleet.

Education is stretching budgets particularly SEND and transport – KCC is looking at send provision and the high costs of Transport

Integrated children's services – some provision is being brought back in house owing to the high cost of private provision – this will save a minimum of 1.5 million a year. If all goes well this is a project that can be expanded on. The first property has been identified, purchased and is Swale. The home is a 2 bedded unit and will be for Kent looked after children with profound difficulties. Recruitment drive on fostering families following the launch of a short film commissioned jointly with other authorities "Run". A hard-hitting film highlighting the enormous benefits a foster family can make to a child's life. The film is available to watch on YouTube.

KCC are working on a new project in the youth justice system, around restorative justice. More to follow

KCC are working with the CEO to get a cap removed for in-house apprenticeships for social workers. This will enable us to recruit more and rely less on expensive agency staff.

Looking at changing the policies around ECHP's assessment for the armed forces.

KCC Youth Voice hosted an event at Detling Showground, The Big Mental Health Conversation, showcasing the work being done to support people suffering with mental health issues.



10/12/25

# The Hartlip newsletter



**Kent  
Police**

Get the latest crime statistics by visiting: [www.kent.police.uk/yourarea](http://www.kent.police.uk/yourarea)

November 2025

## Upcoming surgeries:

- 20/11/2025 – Newington WI VAWG Surgery
- 12/12/2025 – Rainbow Café Drop In at St Mary's Church

Your local officer is Police  
Officer Jacob Boosey

## What's going on in your area

- In relation to Police Matters in the entire area this month, there does not appear to be any distinguishable or significant patterns in terms of Crime Type. The majority of recorded and investigated Crimes were of a Domestic Nature.
- As always with this time of year there were a number of reports of Poaching throughout the Ward and District. As such, just a reminder to keep alert to suspicious vehicles and or persons, particularly those with Sighthounds etc and alert authorities should you deem necessary. I am liaising with RTF as to what can be organised in the area.
- Golf Club Nuisance Bikes and Poachers – Located and issues Two Community Resolutions and One CPW.
- There were numerous reports of Burglaries throughout the Ward and Swale area. These include both commercial and residential. As such, please disseminate the safeguarding on 2<sup>nd</sup> page to residents.